



COACH SERVICE – BOOKING FORM

Once you have decided on your daughter's requirements, please complete the boxes below and email to: julie_curran@stmargarets.herts.sch.uk. Form can also be sent through Royal mail or hand delivered to the school.

Date you wish to commence using the coach: _____

Surname	First Name	Form	Route Number	Route Area	Pick-up Point (Please state drop off if different)

Please place a cross in each box below to register your travel requirements

	Monday	Tuesday	Wednesday	Thursday	Friday
MORNINGS					
EVENINGS					

This form not applicable for ad-hoc travel – please see ad-hoc pass order form

Arrival & departure point: The coaches arrive in the morning and depart in the afternoon from the coach bays, in the car park, opposite the Sports Centre. A member of staff will be available to see coach users from the senior school across the road.

Passes: Once a booking has been confirmed your daughter will be issued with a pass, free of charge. They are issued as follows:

BLUE passes – authorised to travel on all journeys (7-10 per week) - £35.50 per week

ORANGE passes – travel at specific times only (less than 7 journeys per week) - £5.10 per journey

RED passes – ad hoc travel – sold in books of 5 - £30.75

Any pupil found travelling without a valid pass will be charged £10

Should it be necessary to replace lost passes there will be a charge of £10